

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2017-18

Munna Lal & Jai Narayan Khemka Girls College

NAAC Accredited "B"

Chilkana road, Saharanpur-247001 (U.P.)

NAAC Track Id UPCOGNI2357

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

M.L. & J.N.K. GIRLS COLLEGE SAHARANPUR

1.2 Address Line 1

M.L. & J.N.K. GIRLS COLLEGE SAHARANPUR

Address Line 2

CHILKANA ROAD

City/Town

SAHARANPUR

State

UTTAR PRADESH

Pin Code

247001

Institution e-mail address

mljnkgirlscollege@gmail.com

Contact Nos.

0132-2658187

Name of the Head of the Institution:

DR. MADHU JAIN

Tel. No. with STD Code:

0132-2658187

Mobile:

9412323848

Name of the IQAC Co-ordinator:

DR. AMITA AGGARWAL

Mobile:

9412680426

IQAC e-mail address:

iqacmljnk@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

UPCOGN12357

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/36/004/ DATED 20-05-2005

1.5 Website address:

www.mljnkgirlscollege.co.in

Web-link of the AQAR:

www.mljnkgirlscollege.co.in/iqac.html

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2005	5years
2	2 nd Cycle	B	2.45	2016	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15-07-2005

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2016-17 (17/06/2017)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Research facility in 8 Subjects

1.12 Name of the Affiliating University (for the Colleges)

C.C.S. University, Meerut.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities (9+1 Chairperson : Head of the Institution +1 Coordinator IQAC, Total=11)

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 01

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. Nil International National State Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

- IQAC in the college promotes quality. It constantly improves the academic and administrative performance of the institution in catalytic action.
- Two- day- National Seminar on “Indian Art through Ages” under the aegis of Higher Education, Allahabad U.P. was organised by Dept. of Drawing & painting in March 2018.
- An Exhibition was installed by IGNC A ,Delhi in Nov. 2017 in College.
- Two- day- National Seminar on “Folk Arts & Craft of Doab Area” in collaboration with IGNC A was organised by Dept. of Drawing & painting in Nov. 2017.
- Lalit kala Academy Summer Workshop was organised by Dept. of Drawing & Painting in June 2018.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached enclosure: 1a	Attached enclosure: 1b

* Attach the Academic Calendar of the year as Annexure. (enclosure: 1c)

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Management Body approved it and suggested to maintain the quality of education and student progression at all levels.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	8	Nil	–	
PG	6	Nil	2	
UG	1	Nil	1	
PG Diploma	Nil	Nil	Nil	
Advanced Diploma	Nil	Nil	Nil	
Diploma	Nil	Nil	Nil	
Certificate	Nil	Nil	Nil	1
Others	Nil	Nil	Nil	
Total	15	Nil	03	01

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	Nil
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As Directed by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	05	13	1	3

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	27	Nil	–	Nil	–	Nil	–	Nil	–

2.4 No. of Guest and Visiting faculty and Temporary faculty

–
–
31

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	02	Nil
Presented papers	Nil	29	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Interactive Teaching Programme.
2. Departmental Seminar/exhibition.
3. Development of communication skills.
4. Performance/Practical based Learning.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

By University regulation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PG	184	–	59	105	12	95
UG Arts	550	–	128	365	29	94
UG Com.	44	–	13	25	06	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC plays an important role in adopting measures in monitoring the performance of the students. Teachers performance is also monitored by analysing the feedback and result of the students counselling help in bridging the gap between teachers and learners and solving their problems as well.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	04	1	Nil
Technical Staff	01	02	Nil	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Dissertation projects in English & Political Science Dept.
- 01 Post Doctoral Research Fellow in Home Science Dept.
- 15 Research students pursuing research under Faculties of different Departments.
- 01 Junior Research Fellow in Home Science Dept.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	01	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2017-18	UGC	23,16001	2,96561
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify) Book publication grant				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
-	-	2		-	-
Sponsoring Agencies	-	1.IGNCA,Delhi 2.Directorate Higher Education UP		-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	Nil
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows PDF

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

Group/ University level State level
National level International level

3.23 No. of Awards won in NSS:

Group/University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC Group Level NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Demonstration of Civil Defence(Casualty, Rescue and First Aid)
- Lecture on Traffic control.
- Sanitation leaders Internship in the college.
- Environment Protection Program organised by Forest & Pollution Control Dept. & District Magistrate.
- College participated in the celebration of 25 Jan 2018 as 8th National Voters Day. IQAC took the responsibility for making new voters. Form No-6 was filled by students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (sqr mt.)	24049	–		24049
Class rooms (18 Large + 14 Small rooms)	32	–		32
Laboratories	07	–		07
Seminar Halls	01	–		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	01(Rs 17,116)	College	01
Value of the equipment purchased during the year (Rs. in Lakhs)	-			
Others Auditorium	01	–		01
Girls Hostel (B.C. welfare Deptt.)	01	–		01
Girls Toilets	13	–		13
Gym	01	–		01

4.2 Computerization of administration and library

- Computerization of educational and institutional management system, Salary, Admission & Examination, Awards.
- OPAC in Library.
- INFLIBNET in library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books/Ref. Book	50331	3316481	235	93661	50566	34,10,142
e-Books	-	-	50,000	5900	50,000	5900
Journals	10	2805	-	-	10	2805
e-Journals	-	-	21,000	Nil	21,000	Nil
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others Library
Existing	18	-	03	-	-	07	08	03
Added	Nil	-	Nil			Nil	Nil	Nil
Total	18		03			07	08	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer training , Internet Access to teachers, students & office employees.
- Programmes for Technology upgradation by I-Made.

4.6 Amount spent on maintenance in lakhs :

i) ICT		29,142
ii) Campus Infrastructure and facilities	Rs.	41,850
iii) Equipments		27,310
iv) Others (Furniture)	Rs.	NIL
Total :	Rs.	98,302

Criterion – V

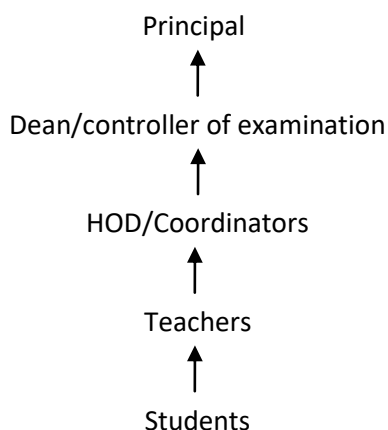
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC prioritizes students support and progression. College has effective system to deal with students requirements:

- Dean of student welfare.
- Weakly Assembly.

College has devised an efficient mechanism for student support.



5.2 Efforts made by the institution for tracking the progression

The Institution has evolved a mechanism for tracking the progression of the students:-

- Classroom tests
- Departmental Seminars
- Assignments
- Co curricular Performance of the students
- Students Participation in Different Committees

UG	PG	Ph. D.	Others
1804	386	15	2

5.3 (a) Total Number of students

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%

Last Year 2016-17						This Year 2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
362	676	02	1222	-	2262	429	607	-	1154	4	2194
*Pvt. Stu. 1566						*Pvt. Stu. 1216					

Demand ratio

Dropout % 5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
No formal			Cell of placement

5.8 Details of gender sensitization programmes

1. Research topics related to female domain are prioritized.
2. S P city addressed the students about the measures taken by Govt. for their safety and protection.
3. Counselling by lady police officer of the moral code conduct of women.
4. Anti sexual harassment awareness is given by the Cell in weekly assembly.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government scholarship	891	Direct Amount transfer to students account. No details are given to college.
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Problems related to subject, time-table, incomplete results and inability to deposit fees etc. are resolved through Dean of student welfare.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision- The aim of education is to stimulate and nurture human mind. Vision of our college is to develop a self-reliant, enlightened woman, well versed in Indian culture. She has a significant role to play in the rise of nation.

Mission- Mission of this college is to achieve high standard in higher education. Our objective is to search the hidden abilities & possibilities in women, to enable them to hone family and social responsibility along with academic excellence.

6.2 Does the Institution has a management Information System

- Prospectus provides detailed information of college-discipline, fees, programmes and activities etc.
- Important information is given to the students in assembly on every Wednesday.
- Information is given to the students through Notice Board .
- College website provides complete information of the college and current activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

NA

6.3.2 Teaching and Learning

- Participatory teaching learning is encouraged.
- Classes are regularly held and the syllabus is covered properly in terms of students real life situations.
- Activities to inculcate social and moral values among the students so as to make them responsible citizens are conducted.

6.3.3 Examination and Evaluation

- Examination system is followed as per university schedule.
- The college holds internal examination at post graduate level under one schedule. Quiz, written test and assignments-based internal assessment is done twice in every semester.
 - Class tests are conducted in UG Programme.

6.3.4 Research and Development

- Faculty is encouraged to organize and attend Seminars & Workshops.
- The institution is recognized research centre in eight subjects as Hindi, Sanskrit, English, Pol. Sc., Economics, Sociology, Drawing and Home Science.
- Teachers and students are encouraged to undertake research topics and project works on qualitative aspects of higher education and multidisciplinary in nature.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college has a well stocked library having a number of reference books and text books, journal and magazines with internet connection and reading room to accommodate two hundred students.
- Departments have internet access .
- Annual maintenance of infrastructure facilities is done.

6.3.6 Human Resource Management

- Human resource management through academic and administrative committees.
- Involvement of the students in IQAC, Games and cultural activities.
- Teaching & non-teaching staff synergic participation in admission, examination and other activities in the college.

6.3.7 Faculty and Staff recruitment

- Part-time teaching and non-teaching staff are recruited by college authority.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Students Admission Process as per University norms.

- Online registration for admission.
- Merit lists are prepared by the University.
- No out of the merit list cases are entertained.
- Commencement and closing of admission process follows University notification.
- Ph.D admission only after qualifying the joint entrance test and guides are allotted by the affiliating University.

6.4 Welfare schemes for

Teaching	College Dispensary facility , personal loan
Non-teaching	College Dispensary facility, personal loan and Salary in advance.
Students	College Dispensary facility, primary medical aid and counselling.

6.5 Total corpus fund generated

13,67321

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		yes	Principal & HODs
Administrative	No		Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

NIL

6.12 Activities and support from the Parent – Teacher Association

NA

6.13 Development programmes for support staff

- Financial assistance to support staff in case of emergency.
- Summer and winter uniform to support staff.
- Diwali gifts and sweets to support staff.
- College encourages support staff for further studies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Separate dustbins for bio-degradable and non-degradable waste are used.
- The light, fans etc. in classroom are switched off to save electricity as soon as the classes are over.
- LED lights are gradually taking place of traditional bulbs.
- Two- third area of total premises is open having lawns, sports-field, farming, trees and plants in large number.
- Polythene bags are prohibited in the campus area.
- Dry leaves burning is banned.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Department of English organised a programme under English Literary Association(ELA).Large number of students participated in the form of group activities .six groups performed different genres of literature such as comedy, tragedy, poetry. It was a colourful mesmerising stage presentation in which students played different roles such as actor director, dress designer, dancer, choreographer and anchor.
- Sanitation leader-internship idea was implemented under Swachh Bharat Abhiyaan.

These two innovations introduced during this academic year created a positive impact on the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- INFLIBNET-NLIST was subscribed by Library.
- Two-day National Seminar on “Indian Art through Ages” sponsored by Higher education, Allahabad was organised by Dept. of Drawing & Painting on 26-27 March 2018. **Dr. Rajeev Gupta officer Higher Education Regional Office, Meerut was the Chief Guest.** Dr. O.C. Handa was the keynote Speaker.
- Two-day National Seminar on “Folk Arts and Craft in Doab Area” in collaboration with IGNCAs was organised by Dept. of Drawing & Painting on 25-26 Nov 2017. **Vice Chancellor CCS University Prof. N.K. Taneja & the Director of IGNCAs Prof. P.R. Goswamy** were the Chief Guest & Guest of Honour of the seminar. The keynote address was given by **Dr. O.C. Handa**, the art historian & curator of Roerich Memorial Trust Shimla.
- Ten-day National Exhibition “Images of India : a Fascinating Journey through Times” in collaboration with IGNCAs was organised by Dept. of Drawing & Painting from 25 Nov to 5th Dec. 2017. Dr Virendra Bangroo, from IGNCAs was the curator of exhibition.
- Community outreach programmes were held.
- Short term Certificate Course in English communication skills was conducted by Dept. of English.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Weekly assembly of students is the foremost practice from the beginning of the college. Proctorial Board organizes this assembly on every Wednesday for maintaining discipline in the campus and announcement of important information to the students. It contributes to develop a healthy relationship between teacher and learner as well as among students.
- Student Sanitation leaders- Internship Program is run by Environmental protection cell. It helps to keep the college premises clean & green.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Initiatives have been taken to make the college campus eco-friendly:-

- Decomposition of Kitchen waste, dry leaves & post harvest is in practice.
- Rally for awareness of waste management was organised.
- Awareness programme on harmful effects of plastic bags & wrappers under extension activities & Swach Bharat Abhiyaan was organised.
- The college has taken up certain preventive measures to check the emission of carbon dioxide. The dead leaves and waste paper are not allowed to burn.
- The leaves are buried in the soil and the papers are properly disposed for recycling.
- Plantation drives are undertaken to make the college campus green and eco-prosperous.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

(S)	(W)
<ul style="list-style-type: none"> • Our college is the only girls institute of higher education in Saharanpur Distt. known for academic excellence, co curricular activities, discipline and well qualified faculty. • Regularity of the classes and variety of student -centric programmes, necessary for their personality development, are the bench mark, making it first preference for the admission seekers. • Excellent rapport between managing body and staff. • Students' grievances are resolved at the initial stage through personal interaction and counselling. 	<ul style="list-style-type: none"> • Technology savvy climate in the college is not developing as fast as required. • Lack of vocational programmes.

(O)	(T)
<ul style="list-style-type: none"> • Short term job oriented certificate courses to be introduced. • Besides regular core subjects, diploma courses in professional subjects are needed to be added. • More outreach programme may be undertaken. 	<ul style="list-style-type: none"> • The target of 180 actual teaching days is challenging to achieve due to prolonged course of examination in the session resulting delay in the admission and results. • Students coming from diversified social and economic status (mostly from rural and minority class) take time in coping with the higher education pattern. It is challenging to track the students progression.

8. Plans of institution for next year

- | |
|---|
| <ul style="list-style-type: none"> • Apply for research project • Organise National Seminar sponsored by Higher education, Allahabad • Weed out the outdated books in library • Coaching for competitive exams • Community outreach programme • Short-term Certificate Course in English Communication skills • Short-term course in tailoring and dress deigning. • Summer workshop by Lalit Kala Academy • Outsourcing cleanliness services • Faculty Development Programme |
|---|



Dr. Amita Aggarwal
Co-ordinator
IQAC
M.L. & J.N.K.G. College
Saharanpur



Dr. Madhu Jain
Principal
M.L. & J.N.K. Girls College
Saharanpur

Enclosure 1(a)

Plan of action of the institution for the year 2017-18

- Subscription of INFLIBNET-NLIST in Library
- National Seminar Sponsored by Higher education, Allahabad
- Exhibition & Seminar in collaboration with IGNCA
- Coaching for competitive exam
- Community outreach programme
- Short term Certificate Course
- Short term course in tailoring and dress deigning

Enclosure 1(b)

- INFLIBNET-NLIST was subscribed by Library.
- Two-day National Seminar on “Indian Art through Ages” sponsored by Higher education, Allahabad was organised by Dept. of Drawing & Painting on 26-27 March 2018.
- Two-day National Seminar on “Folk Arts and Craft in Doab Area” in collaboration with IGNCA was organised by Dept. of Drawing & Painting on 25-26 Nov 2017.
- Ten-day National Exhibition “Images of India : a Fascinating Journey through Times” in collaboration with IGNCA was organised by Dept. of Drawing & Painting from 25 Nov to 5th Dec. 2017.
- Community outreach programmes were held .Forest & Pollution Control Department organised environmental protection Programme for the students in college.
- Short term Certificate Course in English communication skills was conducted by Dept. of English.
- Plantation of trees Programme was held by the students.

Annexure I

Academic Calendar of 2017-18

Orientation day	First Assembly (Wednesday August)
UG & PG Classes	According to the University directive
First Internal Exam (MA 1 st & 2 nd Sem.)	11-14 October, 2017
Second Internal Exam (MA 1 st & 2 nd Sem.)	5 - 8 December, 2017
Departmental Activities , Debate Competition, Fair	11-18 November, 2017
Annual Function	21- 22 December, 2017
External Exam (MA 1 st & 3 rd Sem.)	January, 2018
Annual Sports Competition	27 January to 10 February, 2018
Ranger Camp	According to the University directives
N.C.C. Camp	According to the N.S.S. Office directives
First Internal Exam (MA 2 nd & 4 th Sem.)	2 nd Week of March, 2018
Second Internal Exam (MA 2 nd & 4 th Sem.)	2 nd Week of April, 2018
B.A. Annual Exam	March, 2018
External Exam (MA 2 nd 4 th Sem.)	May, 2018

Annexure II



Prof. N.K. Taneja, Vice Chancellor CCS University, Meerut in the National Seminar in Nov 2018



Principal, Dr. Madhu Jain & IQAC Co-ordinator, Dr. Amita Aggarwal sharing the golden journey of the college with Prof. N.K. Taneja, Vice Chancellor CCS University, Meerut ,in the National Seminar



IGNCA Director Prof. Goswami, Curator Prof. V. Bangroo, Art Historian, Dr. O.C. Handa in IGNC A Exhibition and National Seminar Nov,2017.

Annexure II



Dr. Rajeev Gupta, Regional Officer Higher Education, Meerut in the Art Gallery



Dr. Rajeev Gupta, Regional Officer Higher Education, Meerut in National Seminar (March 2018)



Dr R.S .Singh, Folk painting Artist in Summer Workshop in Drawing & Painting Dept. June 2018.

Annexure II



Dance on Geet Govind Ashtpadi by students of English Dept.(ELA Function Feb 2018)



Drama Performance by the students of English Communication Skills.(ELA Function Feb 2018)



Students cheering in the ELA Function

Annexure II



Nagarayukt lecture On 8 Nov 2017



CCS University Intercollegiate Cricket (w) trial 2017-18



Students taking oath for vote in the assembly

Annexure II



Mann ki baat programme of Prime Minister sh. Narendra Modi in college auditorium



Guest Lecture of Dr. Amita Aggarwal on paintings of Ajanta Ellora in Drg & Ptg Dept.



Toppers & Best students in different activities awarded in annual prize distribution Feb 2018



Three-day Pravesh/Praveen Ranger camp organised in Feb 2018



Member of Parliament, Sh. Raghav Lakhanpal in Earth Day Programme on 22nd April 2018



International Yoga Day 21st June 2018 with the students